

**WILSON SCHOOL BOARD**  
**Minutes**  
**Monday February 6, 2017**

*Wilson School District Strategic Vision Planks*

*WSD Vision Plank 1 – Improve upon or expand Wilson’s portfolio to advance student success.*

*WSD Vision Plank 2 – Grow Wilson regionally or nationally.*

*WSD Vision Plank 3 – Increase organizational agility and capacity.*

*WSD Vision Plank 4 – Creative development of existing and new infrastructure.*

*WSD Vision Plank 5 – Create a flatter organizational structure for stakeholder collaboration.*

*WSD Vision Plank 6 – Control for fiscal accountability.*

The regular meeting of the Wilson School Board was called to order at 7:09 p.m. on Monday, February 6, 2017 in the Board Room, by Mr. Steve Ehrlich, Board President. The following Board members were present:

Steve Chmielewski

Steve Ehrlich

Brad Hart

Jason Hopp

Robert Metzgar

Jay Nigrini

Carol Reid (called in)

Matt Wolf

Excused: Mike Martin

**Present:** Mr. Baker, Dr. Mierzejewski, Ms. Schlosman, Ms. Lillis, Dr. A Flannery, Dr. Long, , Mr. Trickett, Ms. Harris, Mr. Good, Ms. Lindsey, Dr. M. Flannery and Officer Johnson,

**Public Attendees** – attached

**Pledge to the Flag**

**Announcement** – Attorney Miravich

**Executive Session** – The board met in executive session on January 30, 2017 and prior to tonight’s board meeting for the purpose of discussing personnel issues.

**WILSON GOOD NEWS** – Mr. Ehrlich, Board President

Congratulations to the 19 students who had artwork accepted into the annual Berks County Yocum Juried Art Exhibit

The following students received honors as follows:

Taydem Copenhaver

**Jr. High 1<sup>st</sup> place (9<sup>th</sup> grade)**

Anderson Deutschman  
honor awarded (\$250.00)

**Coggins & Honorable Mention** The Coggins Award is the highest

|                |                                                             |
|----------------|-------------------------------------------------------------|
| Alexandra Koch | <b>3<sup>rd</sup> place High School &amp; HM</b>            |
| Lindsay Sanger | <b>Honorable Mention</b>                                    |
| Kali Smith     | <b>Honorable Mention</b>                                    |
| Olivia Xie     | <b>2<sup>nd</sup> place Jr. High (9<sup>th</sup> grade)</b> |

**PRESENTATIONS:**

Clean Teens Public Service Award Presentation - Allison & Tom White. Clean TeenClub Officers) and Jane Hess – Communities in School/Pennsylvania

**Approval of Minutes (Consent)**

Hearing no objection to approve the Wilson School Board minutes of January 17, 2017, President Ehrlich directed that a unanimous vote be cast to ratify/approve the minutes.

**(AYES 8)**

**1.0 TREASURER’S REPORT/INVESTMENT REPORT/GENERAL FUND FINANCIAL REPORTS (No Report)**

**2.0 PAYMENT OF BILLS: (Roll Call)**

Dr. Chmielewski moved, seconded by Mr. Wolf to approve the Payment of Bills as follows:

|              |                 |
|--------------|-----------------|
| General Fund | \$ 2,044,106.17 |
|--------------|-----------------|

**A roll call vote was recorded as follows:**

**(Ayes 8):** Messrs.; Chmielewski, Ehrlich, Hart, Hopp, Metzgar, Nigrini, Wolf, and Mrs. Reid

**3.0 FINANCIAL REPORTS: (No Report)**

**4.0 Ratified/Approved the following: (Consent)**

Hearing no objection to Agenda items 4.1 President Ehrlich directed that a unanimous vote be cast to ratify/approve the following: **(AYES 8)**

**4.1 Granted permission** to ratify the out of state/overnight field trips as attached.

## **5.0 Superintendent's Report (Personnel/Program Recommendations) (Roll Call)**

Mr. Hart moved, seconded by Mr. Metzgar to approve Superintendent Items #5.1- #5.11 as follows:

### **5.1 Resignations**

Emily Bailey, IA, effective 1/30/17

Barbara Bishop, IA, effective 1/6/17

Heather Gajewski, IA, effective 2/1/17

Erica Griffin, IA, effective 12/22/16

Necole Johnson, IA, effective 1/27/17

Carson Kober, Kindergarten Aide, effective 1/20/17

Shannon Lape, Food Service Worker, effective 2/3/17

Nicole Pagan, Discovery Teacher – CT, effective 3/24/17

Christine Yoh, School Psychologist – West, effective 3/31/17

Melpomene Schlageter -ESL Aide – HS, effective 2/16/17

### **5.2 Sabbatical Leave**

Mary Glassic, 4<sup>th</sup> Grade Teacher, Green Valley, for 2017-2018 School Year

Chelsea Zink, 4<sup>th</sup> Grade Teacher, Green Valley, for 2017-2018 School Year

### **5.3 Days without Pay**

Rosemary Kase, 2/17/17 (1 day without pay)

Megan Oxenreider, 2/3/17 (1 day without pay)

Darcie Saar, 2/23/17 (1/2 day without pay)

### **5.4 Change of Status**

Shafiqua Ahmad, Food Service Worker, Shiloh Hills, to Food Service Worker, Cornwall Terrace, no change in rate/hours, effective 1/23/17 (replaces Melissa Rhoads who transferred)

Cindy Brenner, First Grade Teaching Assistant, Spring Ridge, 9 hours/week to 15 hours/week, no change in rate, effective 1/17/17

Ann Marie Noecker, First Grade Teaching Assistant, Whitfield, 9 hour/week to 15 hours/week, no change in rate, effective 2/01/17

Kimberly Iaccarino, Substitute Crossing Guard, to Crossing Guard, no change in rate, effective 1/27/17 (replaces Carmella Fisher who retired)

Kelly Ickes, LTS Math Teacher, High School, from Start Date TBD to 1/20/17

Michaela Lehane, Substitute Teacher to Long-Term Substitute Teacher, Special Education, CT, \$44,000/yr (pro-rated), effective 1/4/17 (replaces Maria Levidis while on leave)

David Oram, LTS Math Teacher, High School, from Start Date TBD to 1/20/17

Jeanne Pehlman, Food Service Cashier, West MS, to Food Service Substitute, effective 1/25/17

Steven Rhoades, Science Teacher, West MS, to Instructional Coach, effective 1/23/17 through final day of 2016-17 school year (replaces Rick Lapi who resigned)

Zachary Withelder, Green Valley Custodian to Spring Ridge Custodian, no change in rate, effective 02/02/17 (replaces Norm Jacobs while on leave)

Sarah Brown, B to B+24, effective 08/24/16 (verification of transcript)

Cindy Hill, School Bus Drive to Sub Bus Driver, \$14.86/hr., effective 02/03/17.

## **5.5 Support Staff**

Suhail Beltran, Primary Autistic Support IA, Cornwall Terrace, \$13.11/hr, 29.5 hours/week, effective 1/23/17 (replaces Lucille Holland who resigned)

Robin Kohl, Food Service Worker, Lower House, \$9.87/hr, 15 hours/week, effective 1/30/17 (replaces Peg Trexler who resigned)

Randy Lott, Custodian, High School, \$12.75/hr, effective 1/17/17 (replaces Derek Koyste who transferred)

Teresa Sciumbata, Child Care School Age Assistant - Whitfield, \$11.35/hr, 25 hours/week, effective 1/30/16 (replaces Stephanie Rauch who resigned)

Emily Wickel, Monitorial Aide, Southern MS, \$9.87/hr, 7.5 hours/week, effective 1/4/17 (replaces Laurie Kiritsis who transferred)

## **5.6 Professional Employee Status**

Temporary Professional Employees who have fulfilled the requirements of Section 1108 of the School Code of Pennsylvania and are eligible for the status of Professional Employee, effective 1/23/17:

Jaclyn Burdis

Kimberly Engler

Kaitlyn Galtre

Karrie Pacileo

Steffany Snell

## **5.7 Change in Status Due to Credits Earned (effective 1/23/17)**

Christy Austerberry, B to B+12

Laura Condos, B+18 to B+12 (correction to 1/17 agenda)

Susan Schiavo, B+24 to Master's Degree

Holly Armbuster B+12 to B+18

## **5.8 Professional Staff**

### **a) Amy Major**

#### **Education**

Bachelor's Degree – Secondary Education/Social Studies & Special Education, Kutztown University

#### **Experience**

Student Teacher – Wilson West MS, Fall 2016

#### **Degree, Credit Year, Salary**

Bachelor's, CY 1, \$44,000 (pro-rated)

#### **Assignment**

Special Education Teacher (LTS), West MS, effective 1/6/17 (replaces Mary Bowers who resigned)

**b) Darryl Schucker**

**Education**

Bachelor's Degree – Secondary Education/General Science, Kutztown University

**Experience**

Long Term Substitute Teacher, Exeter School District, Spring and Fall 2016

**Degree, Credit Year, Salary**

Bachelor's, CY 1, \$44,000 (prorated)

**Assignment**

Science Teacher (LTS), West Middle School, effective 1/30/17 (replaces Steve Rhoades who transferred for remainder of school year)

**5.9 Substitute Teacher, \$125/day, effective 2/7/17**

Jean DiGiacomo

Joshua Underwood

Julia Snyder

**5.10 Substitute Nurse, \$18.00/hr, effective 1/30/17**

Amy Kern

**5.11 Extracurricular**

Michael G. Anderson, West MS School Newspaper Advisor, \$822 (1/2 year of stipend)

Mark Stitzer, Aquatics Supervisor, 2.5 hours/week, \$12.00/hr, effective 1/31/17

**A roll call vote was recorded as follows:**

**(Ayes 8):** Messrs.; Chmielewski, Ehrlich, Hart, Hopp, Metzgar, Nigrini, Wolf, and Mrs. Reid

## **6.0 Consent Items (Consent)**

Hearing no objection to Agenda item 6.1 a –b, President Ehrlich directed that a unanimous vote be cast to ratify/approve the following: **(AYES 8)**

### **6.1 Accepted** the following donations:

- a) \$300.00 to the Cornwall Terrace “PAWS” Store from the Cornwall Terrace PTO
- b) \$410.00 to Green Valley Elementary from Terracycle US.LLC for participating in the Terracycle program (recycling Capri Sun pouches)

## **Roll Call**

### **7.0 Human Resources (Motion Carried)**

Mr. Nigrini moved, seconded by Mr. Hart to approve Human Resource item #7.1 as follows:

#### **7.1 Approved** the Memorandum of Agreement with Wilson School District and the Wilson Education Association regarding Kelly Wylezik.

**A roll call vote was recorded as follows:**

**(Ayes 8):** Messrs.; Chmielewski, Ehrlich, Hart, Hopp, Metzgar, Nigrini, Wolf, and Mrs. Reid

### **8.0 Pupil Services (Motion Carried)**

#### **8.1 Request approval** of the Resolution approving and adopting student discipline Waiver and Consent Agreement dated January 12, 2017.

**A roll call vote was recorded as follows:**

**(Ayes 8):** Messrs.; Chmielewski, Ehrlich, Hart, Hopp, Metzgar, Nigrini, Wolf, and Mrs. Reid

### **9.0 Technology & Media (No Items)**

### **10.0 Operations (TABLED – no vote taken)**

Mr. Hart moved to Table item #10.1, Mr. Hopp seconded the motion.

Discussion – Mr. Hart would like more discussion in committee and board prior to moving forward.

**A roll call vote was recorded as follows: (Ayes 8):** Messrs.; Chmielewski, Ehrlich, Hart, Hopp, Metzgar, Nigrini, Wolf, and Mrs. Reid

#### **10.1 TABLED - no vote taken - Request permission** approve the Professional Services Agreement with Traffic Planning and Design, Inc. for the purposes of performing a traffic feasibility study at the Whitfield Elementary property. Cost is not to exceed \$5,000 and will be paid from the current year capital project funds. (attached)

**11.0 Finance (Motion Carried)**

Dr. Chmielewski moved, seconded by Mr. Wolf to approve Finance items #11.1 - #11.4 as follows:

- 11.1 Granted permission** to establish a Wilson Community Partners Student Activity Fund / High School Account.
- 11.2 Granted permission** to establish a Students for Life of American (SFLA) Student Activity Fund / High School Account.
- 11.3 Approved** the October 2016 and November 2016 check listings of the Southern and West Middle School Student Activities Funds, inadvertently omitted from prior agenda attachments.
- 11.4 Granted permission** to advertise bids for the 2017-2018 school year per the attached Bid Schedule

**A roll call vote was recorded as follows:**

**(Ayes 8):** Messrs.; Chmielewski, Ehrlich, Hart, Hopp, Metzgar, Nigrini, Wolf, and Mrs. Reid

**12.0 Curriculum and Staff Development (Motion Carried)**

Dr. Chmielewski moved, seconded by Mr. Metzgar to approve Curriculum and Staff Development item #12.1 as follows:

- 12.1 Approved** to pay Joel Dries for Quarter 2 Virtual Driver's Education according to the terms of the MOU in the amount of \$2,000 (One section at \$1,000 base fee plus \$50 per student \* 20 students).

**A roll call vote was recorded as follows:**

**(Ayes 8):** Messrs.; Chmielewski, Ehrlich, Hart, Hopp, Metzgar, Nigrini, Wolf, and Mrs. Reid

**13.0 Transportation (No Items)**

**14.0 Food/Cafeteria (No Items)**

**15.0 Child Care (Motion Carried)**

Dr. Chmielewski moved, seconded by Mr. Wolf to approve Child Care item #15.1 as follows:

- 15.1 Approved** the 2017 Summer Berkshire Heights and Summer School Aged subsidized and non-subsidized contracts and the 2017 Parent Guidelines Handbook for the Summer Berkshire Heights and School Aged programs as attached.

**A roll call vote was recorded as follows:**

**(Ayes 8):** Messrs.; Chmielewski, Ehrlich, Hart, Hopp, Metzgar, Nigrini, Wolf, and Mrs. Reid

**16.0 Extra-Curricular (No Items)**

**17.0 Policies (No Items)**

**18.0 Miscellaneous (No Items)**

#### **COMMITTEE AGENDA ITEMS**

#### **COMMITTEE REPORTS**

##### **Berks Career and Technology Center Representative** (Mr. Metzgar)

No report at this time.

##### **Berks County I.U. Board Representative** (Mrs. Reid)

The proposed BCIU payment of the Wilson School District to the BCIU for mandated services is \$89,573.58 which is an increase of \$1,422.28 over last year. (A copy has been given to you for your review. This item will appear on the February 21 board agenda.

##### **Berks E.I.T. Representative** (Mrs. Schlosman)

No report

##### **Curriculum Committee Chairman** (Mrs. Reid)

We were delighted to be able to see student presentations at our meeting. Two students presented on their AP research projects and four Accounting II students presented on their accomplishments at RACC.

Also we were given the summer school reading workshop rollout. Reading workshop will be implemented across the elementary grades this fall and there will be two opportunities for teachers to get a jump on things concerning workshop management during the summer- one in June and one in July. If they are unable to take advantage of these earlier opportunities, they will be presented again at the August workshops.

##### **Extracurricular Committee Chairman** (Mr. Wolf)

Winter sport season continues

##### **Facilities Committee Chairman** (Mr. Nigrini)

Meeting tomorrow at 4:30 p.m.

**Finance Committee Chairman** (Mr. Ehrlich)

Met on Jan 30, preliminary budget discussion, looking at and evaluating Food Services having opt out of National School Lunch program at the HS.

**Human Resources Committee Chairman** (Mr. Hopp)

No report

**Legislative/PA School Board Assn. Representative** (Mr. Martin)

No report

**Public Relations Chairman** (Mr. Hart)

No report

**Education Foundation Report** (Mr. Nigrini)

No report

**Technology Chairman** (Dr. Chmielewski)

Vetting vendors for the website, looking at professional development and how to handle damage to devise costs.

**Student Outreach** (Emma O'Shea)

**Solicitor** (Mr. Miravich)

No report

**OTHER BUSINESS** (President to permit public participation prior to any vote on Other Business)

**PUBLIC PARTICIPATION - NON-AGENDA ITEMS**

*There being no further business, Dr. Chmielewski moved, seconded by Mr. Hopp to adjourn the meeting at 7:46 p.m. Motion carried.*

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*Cheryl Raffauf, Board Secretary*